



## **Services for Schools and Educational Institutions –Traded Service List**

We have the strength and knowhow to help your institution achieve. Many of our services have been provided to local authority maintained schools for many years and in the last few years to academies and other educational institutions. Our services cover the following areas critical to the smooth functioning of any school, academy or college:

1. Management and Governance
2. Teaching and Learning
3. Facilities Management
4. Pupil-focused Services
5. Insurance and Reputation

This provides a handy list of all the services available. Most services listed are offered to local authority maintained schools and academies in the East Riding, some may also be available to other educational institutions in and bordering the East Riding. Individual service summaries are available as individual pdf documents from the East Riding of Yorkshire Council website [www.eastriding.gov.uk](http://www.eastriding.gov.uk) by searching on 'traded services'.

### **1. Management and Governance**

- Academy Admissions and Academy Admission Appeals
- Apprenticeship Recruitment Service
- Corporate Billing
- Creditor Payment Services
- Financial Management and Financial Accounts
- Human Resources
- Legal Services
- Occupational Health
- Payroll
- Procurement Services
- School Governor Support
- School Improvement Services
- School Performance and Intelligence Service
- Travel and Subsistence Claims
- VAT Advisory Services

### **2. Teaching and Learning**

- East Riding Safeguarding Children Board Training
- Education Visits and Outdoor Learning Service
- Newly Qualified Teachers - Appropriate Body Service
- School Continued Professional Development (CPD)
- School Improvement Services
- Staff Supply Service



### **3. Facilities Management**

- Building Cleaning
- Building Facilities; *including reactive and cyclical maintenance, asbestos management and out-of-hours emergency services*
- Caretaking
- Grounds Maintenance & Play Ground Inspection Service
- ICT Services; *including SIMS support, Broadband and Filtering, and Curriculum Support*
- Pest Control
- School Meals Catering

### **4. Pupil-focused Services**

- Behavior Support Team
- Education Welfare Services; *including support for travelling families and ethnic minority pupils and home tuition*
- Information Advice and Guidance
- Local Authority Alternative Provision
- Road Safety Training; *including scooter, bicycle and pedestrian training*
- School's Library Service
- School's Music Service; *including instrument and vocal tuition and piano tuning*
- School's Swimming Programme
- Sensory Support Equipment Services; *including loans of software and equipment*

### **5. Insurance and Reputation**

- Data Protection Services
- Equality and Diversity Services

### **Further Information**

If you would like to discuss how we can serve your institution or simply would like more information, please contact:

The Traded Services Team

Telephone: (01482) 392854

Email: [tradedservices@eastriding.gov.uk](mailto:tradedservices@eastriding.gov.uk)

*Note: services offered are subject to change and may be withdrawn at any time. Service summaries should not be relied upon to support any service level agreement offer or any subsequently agreed contractual arrangement.*